

CalATERS-Global Expense Summary

REPORT INFORMATION

Name Marcy J Mandel
Expense Dates 09/15/13-09/16/13
Form ID TEA000147518
Approver Richard J Chivaro
Start Date/Time 09/15/13 / 1850
End Date/Time 09/16/13 / 2000
Trip Location Sacramento
Purpose of Trip Official SCO business. Mtg at FTB.
Authorization #/ Trip # /

REPORT TOTALS

Report Total 598.34 USD
Department Paid 455.31 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 143.03 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/15/13	Airfare - Commercial	208.78	Department Paid	United States (US	1.00		208.78
09/15/13	Lodging	95.58	Cash	United States (US	1.00		95.58
09/15/13	Incidentals	5.00	Cash	United States (US	1.00		5.00
09/15/13	Parking, Auto	8.00	Cash	United States (US	1.00		8.00
09/15/13	Personal Auto Mileage	5.65	Cash	United States (US	1.00		5.65
09/16/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79
09/16/13	Lunch	11.00	Cash	United States (US	1.00		11.00
09/16/13	Parking, Auto	5.00	Cash	United States (US	1.00		5.00
09/16/13	Personal Auto Mileage	5.65	Cash	United States (US	1.00		5.65
09/16/13	Auto/Car Rental	37.74	Department Paid	United States (US	1.00		37.74
09/16/13	Gasoline	7.15	Cash	United States (US	1.00		7.15

Expense Sub-Totals

Auto/Car Rental 37.74
 Airfare - Commercial 417.57
 Gasoline 7.15
 Parking, Auto 13.00
 Lunch 11.00
 Incidentals 5.00
 Lodging 95.58
 Personal Auto Mileage 11.30

CalATERS-Global
Expense and Miscellaneous Detail

EXPENSE DETAIL SUMMARY

Date	Expense Item	Amount	Expense is	Purpose	Category	Receipt Required
09/15/13	Airfare - Commercial	208.78	Reimbursable			Yes
09/15/13	Lodging	95.58	Reimbursable			Yes
09/15/13	Incidentals	5.00	Reimbursable			No
09/15/13	Parking, Auto	8.00	Reimbursable			No
09/15/13	Personal Auto Mileage	5.65	Reimbursable			No
09/16/13	Airfare - Commercial	208.79	Reimbursable			Yes
09/16/13	Lunch	11.00	Reimbursable			No
09/16/13	Parking, Auto	5.00	Reimbursable			No
09/16/13	Personal Auto Mileage	5.65	Reimbursable			No
09/16/13	Auto/Car Rental	37.74	Reimbursable			Yes
09/16/13	Gasoline	7.15	Reimbursable			Yes

Cars used for Business Travel

Vehicle Type: Personal Auto Mileage